

HOUGHTON COUNTY MEMORIAL AIRPORT MEETING MINUTES

DATE: November 3, 2016 (October Meeting) TIME: 4:00 P.M.

LOCATION: HOUGHTON COUNTY MEMORIAL AIRPORT CONFERENCE ROOM

ROLL CALL: Tim Palosaari – Present, Albert Koskela – Present, Eugene Londo - Absent

ATTENDEES: Dennis Hext, Airport Manager, Eric Forsberg, County Administrator, Dennis Juppe, (Primary Airport Services), Phil Anderson, Russ Erkkila, Kristine Weidner, Jim Koskiniemi, and Melinda Donovan.

AGENDA: A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the agenda as presented.

Motion Carried Unanimously

MINUTES: A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the September 29, 2016 regular airport meeting minutes as presented.

Motion Carried Unanimously

BILLS: A motion was made by Albert Koskela and seconded by Tim Palosaari to approve and pay the bills as presented.

Motion Carried Unanimously

Roll call – Albert Koskela - YES Tim Palosaari – YES

FINANCIAL REPORT: The County Administrator updated the Committee on the Airport and Water & Sewer financial reports for the month of September.

PUBLIC COMMENTS:

OLD BUSINESS:

NEW BUSINESS:

New Business, Agenda Item A, “DA Glass Promissory Note/Guaranty”. – The County Attorney, under the direction of the Airport Manager, sent agreements certified mail to Brad Aldrich representing DA Glass, which were received on October 19, 2016, for review and acceptance. DA Glass has until December 1, 2016 to review and execute the agreements.

New Business, Agenda Item B, “Century 21 North Country Realtor Amendments – Industrial Park Lots”. – Century 21 North Country Realty presented contract amendments for the remaining Airpark Industrial Park lots. The amendments extend the term of the agreements until 10/31/2017 while the remainder of the terms and conditions remain unchanged. The Airport Manager requested permission to have the Airport Committee Chairman sign the amendments.

A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

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New Business, Agenda Item C, "G&J Site Solutions Water Meter Request". – G&J Site Solutions located in the Airport Industrial Park has requested a separate water meter to water plants and wash vehicles. The Airport Water System currently uses total water usage per customer to be used as the basis for sewer fees. G&J feels they should not have to pay for treating water which is not going into the sewer system. If the request is approved G&J would have to meet conditions set forth by the Airport Manager i.e. backflow preventer, proof the floor drains are not going into the sewer etc.

A motion was made by Albert Koskela and seconded by Tim Palosaari to approve the request.

Motion Carried Unanimously

New Business, Agenda Item D, "Airpark Sewer Study". – A progress meeting was held on 10/5/2016 to discuss the results of the sludge testing and preliminary removal and treatment costs. Jim Koskiniemi (UPEA) briefed the Committee on costs and options to remove the sludge. Options include using high pressure water to push the sludge into a tank so it can be dried and sent to a landfill or replace the current pipe with a new pipe and cap the old pipe. A discussion ensued. The Committee asked Jim to look into the option of replacing the line.

New Business, Agenda Item E, "Mead & Hunt Monthly Progress Report". – The Mead & Hunt progress report summarizing activities for the period of September 1, 2016 through September 30, 2016 was presented for review.

"New Business Agenda Item H, "Water/Sewage Report." – For the period from September 14, 2016 to October 18, 2016 (34 days) daily I&I was 8,010 gallons. For the same time period in 2015 I&I was 2,698 gallons. For the period from September 16, 2016 to October 18, 2016 (32 days) water loss was 100,277 gallons. For the same time period in 2015 water loss was 0 gallons.

"New Business Agenda Item I, "Airline Monthly Statistics." – For the month of September 2016 SkyWest enplaned 2,341 passengers and deplaned 2,208 Last year in September SkyWest enplanements were 2,038 compared to this year's enplanements of 2,341 an increase of 303 passengers or 15%. SkyWest experienced 0 cancellations during the month compared to 3 in September of 2015. Royale Air enplaned 217 passengers and deplaned 285 passengers. Enplanements for September totaled 2,558.

PUBLIC COMMENTS:

NEXT MEETING: The next meeting will be held November 23, 2016 in the airport conference room at 4:00 PM.

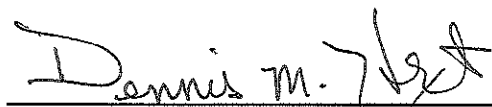
ADJOURNMENT: A motion was made by Albert Koskela and seconded by Tim Palosaari to adjourn the meeting at 4:32PM.

Minutes approved by:

Recorded by:



Tim Palosaari
Airport Committee Chairman



Dennis M. Hext
Airport Manager